BuregaFarnell (ID) Bangkok Co Ltd is hiring for its Bangkok studio.

Please write to bfidadmin@buregafarnell.com with your CV.

If you wish to speak to us please call at +66 2715 3599, speak to Mr Pramuansin (Kowl). If you do not have experience, you will be trained.

BuregaFarnell is a leading interior design company with studios based in Singapore and Bangkok, working on several awarded winning hotels and highend residential projects around the region and the Middle East.

BuregaFarnell (ID) Bangkok is looking for;

# CAD (5 Positions)

CAD Drafters use software to convert the designs of interior architectural designer into technical drawings and plans.

CAD Drafters typically do the following:

- Design plans using computer-aided design and drafting (CADD) software
- Work from rough sketches and specifications created by designer
- Add details to architectural plans from their knowledge of building techniques
- Prepare multiple versions of designs for review by designers
- · Specify dimensions, materials, and procedures for new plans
- Work under the supervision of project managers

#### Candidate must be able:

- to follow instructions with accuracy; drawings produced to contain information to enable the production of structure with the dimensions of the project
- · able to communicate with team members
- · ensure technical accuracy in all documentations



# CAD Coordinator (2 Positions)

Responsible for complete technical content of all project phase documentation

### Phase I Concept

- assist to determine project staffing requirements
- generate base plans and block-outs for designers reference and use
- prepare actual concept presentation drawings

## Phase II Design Development

- establish drawing format and organization specific to each project
- coordinate and develop the preliminary technical content of the design
- prepare developed design documentation
- participate in the selection select all materials, finishes, furniture, fittings and equipment
- prepare outline specifications for the above items
- coordinate among fellow team members and project consultants to ensure an integrated design
- progressively and proactively print and issue project documentation, including transmittals, among project consultants

#### Phase III Construction Documentation

- to be fully knowledgeable of all design details, materials and specifications
- ensure continuous dialogue with project consultants to solidify all design coordination issues
- prepare complete and accurate construction documents
- prepare complete and accurate specification documents
- ensure 'content checklist' has been accomplished
- print and issue project documentation including transmittals to all necessary parties

#### Phase IV Installation

- review shop drawings
- attend to site review / factory inspections if required
- provide design clarification as required

#### General

- proactively communicate with fellow team members and project consultants on technical information
- ensure technical accuracy and completeness of all documents
- manage and maintain project computer files
- manage ongoing project history and keep available a complete and current office copy
- maintain your project correspondence

# Interior Designer (1 Position)

Responsible for complete creative content of all project phase documentation Phase I Concept

- conduct site visit, take site measures and orientation
- shape the Clients' vision for the project in conjunction with the partners and fellow team members
- execute original design (sketches, design intent, concept) and lead creative content of initial concept presentations

# Phase II Design Development

- develop the design so as to fully integrate the creative and technical aspects of the project
- proactively solicit feedback from the project consultants based on preliminary design intent
- select all materials, finishes, furniture, fittings and equipment
- ensure continuous dialogue with project consultants to solidify all design coordination issues
- ensure design checklist has been accomplished and all information is made available to CADD Designer

#### Phase III Construction Documentation

- generate design content of construction documents
- effectively communicate with CADD Designers to facilitate integrated and seamless transfer of information
- finalize and review documentation of all types of specifications
- review CADD drawings for accuracy of design content
- coordinate final design with project consultant team
- facilitate final design review and sign-off with the partner and client

#### Phase IV Installation

- review shop drawings
- attend to site review / factory inspections
- provide design clarification as required
- participate in final walk-troughs' and prepare defect lists

## General

- participate and/or lead presentations to client to obtain design approval
- liaise with client and consultants on design related issues throughout the project
- prepare project meeting minutes when required
- maintain your project correspondence